



CREDITON TOWN COUNCIL

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Credition
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To All Credition Town Councillors

You are hereby summoned to attend a **Full Council** meeting, which will be held on **Tuesday, March 3, 2026, at 19:00, at Credition Library. Belle Parade, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery FSLCC

Town Clerk

Thursday, 26 February 2026

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

2026/440 - Welcome and Introduction

Opening of meeting by the Chair and member introductions

2026/441 - Public Question Time

To receive questions from members of the public relevant to the work of the council (a maximum of 15 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

2026/442 - Apologies

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

2026/443 - Declarations of Interest and Requests for Dispensations

2026/443.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

2026/443.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

2026/444 - Order of Business

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

2026/445 - Chair's and Clerk's Announcements

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

2026/446 - Town Council Minutes

To approve and sign the minutes of the meetings held on **Tuesday 3 February** and **Tuesday 17 February**, as a correct record (minutes will be issued prior to the meeting)

2026/447 - District and County Councillor Reports

To receive and note written reports from District and County Councillors

2026/448 - Reports from Outside Bodies

Hayward's Educational Foundation
Credon United Charities
Devon Association of Local Councils
Credon Twinning Association
Boniface Link Association
Friends of Credon Station
Sustainable Credon

Boniface Trail Association
Crediton Chamber of Commerce
Okehampton Rail Forum
League of Friends of Crediton Hospital
Age Concern Trustee
North Devon Line Stakeholder Forum

2026/449 - Mid Devon District Council Planning Applications

[MDDC Planning Public Access Portal](#) - Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

[26/00129/CAT | Notification of intention to remove 1 Eastern red cedar tree to ground level within a Conservation Area | 1 Mount Pleasant Park Street Crediton Devon EX17 3EG](#) (extension requested)

[26/00167/CAT | Notification of intention to fell 2 Palm trees within a Conservation Area | Wistaria House Dental Western Road Crediton Devon EX17 3LT](#) (extension requested)

[26/00247/FULL | Erection of external staircase to coffee shop and erection of security fencing | Eakers DIY Marsh Lane Lords Meadow Industrial Estate Crediton Devon EX17 1ES](#)

[26/00116/HOUSE | Erection of a single storey extensions | 1 Penton Close Crediton Devon EX17 1BQ](#)

[26/00244/CAT | Notification of intention to reduce vertical growth of 1 Poplar by 4m, reduce upper canopy of 1 Turkey Oak by 3m, reduce crown of 1 Hornbeam by 2.5m, thin internal growth of 1 Sugar Maple by 10%, remove to ground level 1 Cypress and reduce canopy of 1 Magnolia by 1.5m in a Conservation Area | Poundsgate Pounds Hill Crediton Devon EX17 1DT](#)

[26/00228/CAT | Notification of intention to pollard 1 Sycamore tree within the Conservation Area | Triangle House Pounds Hill Crediton Devon EX17 1DT](#)

[26/00256/ADVERT | Advertisement Consent to display 3 internally illuminated fascia signs and 4 non-illuminated graphic signs | TESCO Joseph Locke Way Crediton Devon EX17 3FD](#)

[26/00255/FULL | Erection of a retail services kiosk | TESCO Joseph Locke Way Crediton Devon EX17 3FD](#)

[26/00208/FULL | Change of use of existing warehouse buildings to a House in Multiple Occupation \(Use Class C4\), including a single-storey rear extension, refurbishment of two commercial units, and provision of amenity space, parking, and turning facilities | Woods Group 32 - 35 Exeter Road Crediton Devon EX17 3BP](#)

2026/450 - Mid Devon District Council Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Ref: 25/01686/FULL

Proposal: Replacement of wastewater treatment works to include two-storey building and two silos

Location: Crediton Dairy Ltd, Church Lane, Crediton Devon

Ref: 26/00044/HOUSE

Proposal: Conversion of garage to utility with pitched roof above

Location: 14 Fairfield Road, Crediton, Devon

Ref: 25/01484/HOUSE

Proposal: Erection of single storey rear extension and installation of rear flat roof dormer

Location: 13 Greenway, Crediton, Devon, EX17 3LP

2026/451 - Premises Licence

To consider and comment on an application from Eakers Ltd for a new premises licence

2026/452 - Crediton Urban Taskforce [CUT!]

To receive the report and note the contents therein

2026/453 - Youth Committee

Following the resignation of Cllr Backhouse, to appoint a councillor to the Youth Committee

2026/454 - Grass Verge Cutting Contract

To receive the report and consider the quotations therein for the 2026-27 grass verge cutting contract

2026/455 - Highways

To receive correspondence regarding road surfacing at Barnfield and to consider any further actions

2026/456 - Local Government Reorganisation

To receive the report and approve the recommendations therein

2026/457 - Date of next meeting

To note that the date of the next meeting will be Tuesday 17 March.

2026/458 - Reports Pack

Attachments – for internal use only

[AI 446 - 2026-02-03 - Full Council - Minutes.pdf](#)

[2026-02-17 - Full Council - Minutes.pdf](#)

[AI 447 - Cllr Downes MDDC Report.pdf](#)

[AI 451 - Premises Licence - Eakers Ltd.pdf](#)

[AI 452 - CUT Report.docx](#)

[AI 454 - Grass verge cutting report.pdf](#)

[AI 455 - Barnfield emails images.pdf](#)

[AI 456 - LGR Report.docx](#)



**Minutes of the Full Council meeting held on Tuesday, 3 February 2026
at 19:00 in Credition Library, Belle Parade, Credition**

| | |
|-----------------------|---|
| Present: | Cllrs Steve Huxtable, Guy Cochran, Giles Fawssett, John Downes, Joyce Harris, Liz Brookes-Hocking, Natalia Letch, Rachel Backhouse, Vix Frisby and Jim Cairney (part meeting) |
| Apologies: | Cllr Paul Perriman |
| In Attendance: | 3 members of the public |
| Minute Taker: | Emma Anderson |

MINUTES

2026/400 WELCOME AND INTRODUCTION

The Chair opened the meeting and members introduced themselves.

2026/401 PUBLIC QUESTION TIME

Members of the public asked the following questions:

- Who makes decisions, councillors or staff? The Chair confirmed the answer is both depending on what it is.
- Who decided on the £12,000 for the collated summer programme? The Chair confirmed that decision was agreed by Full Council, at the budget meeting. This was queried again and the Chair confirmed it would be looked into and responded to.
- Regarding the Summer Festival proposal, had the rewritten proposal been submitted by the 30th of November as previously discussed? The Chair confirmed it wasn't and that the proposal on the agenda was the first submission.
- The wording on the previous minutes regarding the approval to purchase a new noticeboard was queried. The Chair confirmed the noticeboard was ordered on 21 January.
- There is a bench upside down on the Square, the clock hasn't been repaired, noticeboard hasn't arrived. Are these operational matters? The Chair confirmed these tasks are all in hand.
- A matter regarding a complaint to the Monitoring Officer was raised. The Chair confirmed this is not a matter for the Town Council.
- Is the Owl working this evening and have you made checks to confirm this? Members of the public make the decision not to come to meetings because they can watch the meeting and quite often it is not working. Can you make checks beforehand to let the public know if the Owl is not working? The Chair confirmed this would be looked into by close of business next Friday.

- Regarding public question time, how long can a member of the public reasonably be expected to wait for an answer? Can the Council formalise in a policy what length of time would be reasonable? The Chair confirmed the aim is to respond by Friday of the week following the meeting, but a formal policy on response times would be considered by close of business next Friday.
- When will audio recordings be implemented? The Chair confirmed this would be looked into by close of business next Friday.
- Why are we paying for the Windows upgrade, what does the £1,000 cover and have you been receiving security updates? The Chair confirmed this would be looked into.

2026/402 APOLOGIES

This item was not discussed and apologies received from Cllr Perriman will be included at the next meeting.

2026/403 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

2026/403.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

None.

2026/403.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

None.

2026/404 ORDER OF BUSINESS

There were no changes to the order of business.

2026/405 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

2026/406 TOWN COUNCIL MINUTES

The minutes from three previous meetings were reviewed:

- Full Council on 6 January 2026
Cllr Backhouse requested that minute no. 2026/373 includes confirmation that additional comments submitted in the grass cutting consultation will be reviewed.
Decision: It was **resolved** to approve the minutes of the Full Council meeting held on 06 January 2026, subject to including the comment above. (Proposed by Cllr Harris)
- Extra Ordinary Full Council on 13 January 2026
A member of the public raised that a query regarding audio recordings was not included in the minutes.
Cllr Frisby noted that the recorded vote under minute no. 2026/385.2 needed amending as the names of councillors voting for were missing. Cllr Backhouse raised concerns regarding the accuracy of minute no. 2026/385.1 regarding her questions about the budget, specifically funds allocated for the Summer Festival and also civic events.
Decision: It was **resolved** to review the minutes and present at the next Full Council meeting. (Proposed by Cllr Huxtable)

- Full Council on 20 January 2026
Decision: It was **resolved** to approve the minutes of the Full Council meeting held on 20 January 2026, subject to amending a spelling mistake under minute no. 2026/399, "Buckhouse". (Proposed by Cllr Harris)

Cllr Cairney left the meeting at 19.29

2026/407 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS

26/00044/HOUSE | Conversion of garage to utility with pitched roof above | 14 Fairfield Road Crediton Devon EX17 2EQ

Decision: It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Task: Submit planning comments to MDDC. @Emily Armitage

2026/408 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS

The Council noted the approval of several planning applications.

2026/409 GRANTS 2026-2027

The Council reviewed the Town Clerk's report on the allocation of grants for the financial year 2026/27. Cllr Letch queried the budget figures, requesting confirmation of the grants budget agreed for 2026/27. The Deputy Clerk confirmed the budget is set at £54,500

Decision: It was **resolved** to approve the report regarding the allocation of grants for the financial year 2026-2027. (Proposed by Cllr Huxtable)

2026/410 GROUNDS MAINTENANCE CONTRACT 2026-2029

2026/410.1 TO CONSIDER AND APPROVE THE CREATION OF A TASK AND FINISH GROUP TO CONSIDER TENDERS AND RECOMMEND A PREFERRED CONTRACTOR TO FULL COUNCIL ON 17 FEBRUARY 2026

Decision: It was **resolved** to approve the creation of a Task and Finish Group to review tenders for the grounds maintenance contract and recommend a preferred contractor to the Full Council on 17 February 2026. (Proposed by Cllr Downes)

2026/410.2 TO APPROVE THE DRAFT TERMS OF REFERENCE FOR THE TASK AND FINISH GROUP

Decision: It was **resolved** to approve the Terms of Reference for the Task and Finish Group. (Proposed by Cllr Harris)

2026/410.3 TO APPROVE MEMBERSHIP OF THE TASK AND FINISH GROUP

Decision: It was **resolved** to approve Cllrs Fawcett, Stanford, Harris, Huxtable, and Letch as members of the Task & Finish Group. (Proposed by Cllr Huxtable)

2026/410.4 TO AGREE A DATE FOR THE TASK AND FINISH GROUP MEETING

Decision: It was **agreed** that the Task & Finish Group would meet on Wednesday, 11 February 2026 at 7:00 pm to review the tenders and provide a recommendation to Full Council.

Task: Circulate details of the T&F Group meeting, due to be held on 11 February 2026, to appointed members. @Emma Anderson

2026/411 SUMMER FESTIVAL

Tim Bland, the Events and Town Centre Officer, presented a report regarding the Crediton Town Summer Programme 2026. The report outlined the proposed activities, including Crediton Food Festival, the Boniface Bash, and other combined events with partner organisations including a youth fringe festival.

Cllr Backhouse expressed discomfort with the proposal and the way in which the budget was approved at the meeting on 13 January, before the proposal had been received.

The Events and Town Centre Officer emphasised the importance of cohesive communication and collaboration among various community projects. The officer highlighted that the objective was not to propose new expenditures but to ensure existing events were coordinated effectively to maximise community engagement.

There was debate regarding the marketing budget, with concerns raised about the allocation of £4,000 for marketing, which was seen as a substantial portion of the overall budget. The officer explained that effective marketing required specialisms such as working with videographers and print partners to reach a broader audience beyond social media.

The concept of match funding and income generation from ticketed events was discussed at length. The officer clarified that match funding would be sought for specific strands of the event, and any income generated would be reinvested into the programme. There was some confusion among councillors about the mechanics of match funding and whether it implied spending beyond the council's allocated budget.

The importance of establishing a task and finish group or steering committee to oversee the event planning was discussed. Councillors expressed support for this approach, recognising the need for a collaborative effort to manage the event and avoid overspending.

Decision: It was **resolved** to approve the recommendations in the report for the Summer Festival 2026, with the addition of a task force or working group being considered at the next Full Council meeting to oversee the summer programme's implementation. (Proposed by Cllr Brookes-Hocking, Cllr Backhouse voted against)

Task: Devise report regarding the creation of a task force/working group to oversee the implementation of the Crediton Summer Programme 2026, to be considered by Full Council on 17 February. *@Rachel Avery @Tim Bland*

2026/412 FORWARD PLANNING AND COMMUNITY ENGAGEMENT

Councillor Brookes-Hocking presented a detailed report on forward planning and community engagement, building on the outcomes of three previous community conversations. The report highlighted the need to consider future development in Crediton, particularly in the Barnfield area, and the importance of addressing community concerns about increased traffic.

The report included a proposal to commission a professional traffic assessment to evaluate the potential impact of various development scenarios on traffic movements in Barnfield. Several cllrs were concerned about the timing and necessity of the traffic survey, given that the specific development plans for Barnfield were not yet finalised. Members of the public raised concerns regarding

actions related to the Crediton Bypass as agreed at a previous meeting as well as spending money on what is a highway concern.

Cllrs considered consulting residents about the proposed traffic assessment at the Community Conversation, due to be held on 14 March 2026. Cllr Brookes-Hocking would report back to Full Council based on the results. Cllr Downes requested that the recommendations be made explicitly clear in the report.

Decision: The date of the Community Conversation, being held on 14 March 2026 was **noted**.

Decision: It was **resolved** to defer this item and gather resident-based evidence at the upcoming Community Conversation, with Cllr Brookes-Hocking reporting back to Full Council. (Proposed by Cllr Brookes-Hocking, Cllrs Backhouse and Letch abstained)

Task: Gather feedback on the proposal for a traffic assessment at Barnfield at the Community Conversation, due to be held on 14 March 2026 and report back to Full Council. @Liz Brookes-Hocking

2026/413 MICROSOFT WINDOWS UPGRADE

Members debated the cost implications of upgrading to Microsoft Windows 11 as the upgrade itself is free. Concerns were also raised regarding the security vulnerabilities of continuing to use Windows 10, which is no longer supported by Microsoft. It was noted that extended security updates are available, but the council questioned why their IT support provider had not already suggested or implemented the upgrade. The council agreed to defer the decision until further investigations could be made into what the cost included and why the upgrade hadn't happened sooner.

Decision: It was **resolved** to defer this item in order to obtain further information and clarity from the council's IT providers. (Proposed by Cllr Huxtable)

Task: Obtain clarification on the proposed Windows upgrade expenditure, investigate why the IT support company failed to act on known deadlines for Windows upgrades and confirm that security updates are still being received.
@Emma Anderson

2026/414 RAILFUTURE

2026/414.1 TO CONSIDER JOINING THE NORTH DEVON RAILWAY DEVELOPMENT ALLIANCE, AT NO COST TO CREDITON TOWN COUNCIL

Decision: It was **resolved** to join the North Devon Railway Development Alliance. (Proposed by Cllr Huxtable)

2026/414.2 TO AGREE REPRESENTATIVES TO ATTEND MEETINGS, INCLUDING THE AGM ON 06 MARCH 2026

Decision: It was **resolved** to appoint Cllrs Huxtable, Cairney & Cochran as representatives. (Proposed by Cllr Huxtable)

2026/415 NEWCOMBES MEADOW TOILET REPAIRS

The council reviewed the report on necessary repairs for Newcombes Meadow toilets, noting the frustration with recurring issues and the Chair confirmed the town centre CCTV did capture the incident.

Decision: It was **resolved** to approve the repair costs up to the value of £513.35 with the overspend coming from General Reserves. (Cllr Huxtable)

Task: Instruct the engineers to carry out the repairs on Newcombes toilet. @Emma Anderson

2026/416 DATE OF NEXT MEETING

It was **noted** that the date of the next meeting would be Tuesday, 17 February 2026. Meeting closed at 20.54.

2026/417 REPORTS PACK

Signed

Dated.....



Minutes of the Full Council meeting held on Tuesday, February 17, 2026 at 19:30, at Credition Library, Belle Parade, Credition, EX17 2AA

| | |
|-----------------------|---|
| Present: | Cllrs Steve Huxtable, Guy Cochran, Giles Fawssett, Jim Cairney, Joyce Harris, Natalia Letch, Rachel Backhouse, Tim Stanford and Liz Brookes-Hocking |
| Apologies: | Cllrs John Downes, Vix Frisby and Paul Perriman |
| In Attendance: | 8 members of the public Dennis Cavanagh, Exeter City Council |
| Minute Taker: | Rachel Avery, Town Clerk |

MINUTES

2026/418 PUBLIC QUESTION TIME

Cllr Huxtable opening the meeting, and members introduced themselves.

The following questions/comments were raised by members of the public:

- Concerns were raised about the rise in substance abuse in the area and the potential benefit of installing sharps bins to address this issue. The member of the public mentioned her discussions with local police and the charity 'Together', who were supportive of the initiative. However, Mid Devon Council had informed her there was no funding available for the bins. Cllr Huxtable suggested organising a meeting with the member of the public District Cllr Cochran, to explore further actions
- Whether Nexus Systems should perform the Windows 11 upgrade free of charge. Cllr Huxtable acknowledged the issue and indicated that discussions were ongoing
- The cost and warranty of a replacement laptop was questioned, which Cllr Huxtable confirmed he would provide a response to
- Why a request for funding the Town Clerk's master's degree was absent from the agenda. Cllr Huxtable advised the item was deferred to a future meeting due to the length of the agenda
- Why unapproved draft minutes from previous meetings, dating back to June 2025, were not on the website. Cllr Huxtable confirmed that he would check and provide a response
- The dangerous parking situation and the lack of response from Devon County Council on the matter at Winswood, including parking on the grass verge. County Cllr Cairney assured the resident that he would bring up the issue in his next meeting with the relevant officer and requested copies of correspondence to aid in resolving the matter
- Whether the published timescale for Old Landscore School was on track. Cllr Huxtable confirmed that the council was awaiting the results of feasibility review and that decisions would be made once the review was completed

- Concerns were raised about the practicalities of maintaining public toilets and the paddling pool, with suggestions to allocate funds to the existing leisure centre instead.

2026/419 APOLOGIES

2026/419.1 TO RECEIVE AND ACCEPT TOWN COUNCILLOR APOLOGIES (APOLOGIES SHOULD BE MADE TO THE TOWN CLERK)

Decision: Apologies were received and accepted from Cllrs Downes, Frisby and Perriman. (Proposed by Cllr Cochran)

2026/419.2 TO RETROSPECTIVELY RECEIVE AND ACCEPT TOWN COUNCILLOR APOLOGIES FROM THE MEETING HELD ON TUESDAY 03 FEBRUARY 2026

Decision: Retrospective apologies from the meeting held on 03 February 2026 were received and accepted for Cllr Perriman. (Proposed by Cllr Cochran)

2026/420 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

2026/420.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

2026/420.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

No dispensation requests had been received.

2026/421 ORDER OF BUSINESS

The Chair exercised discretion to adjust the order of agenda items to accommodate attendees; agenda item 431 (Creddon Parkrun) would be taken as item 422, item 437 (CCTV) would be taken as item 423 and item 428 (Windows 11 Upgrade) would be taken as item 424.

2026/422 CHAIR'S AND CLERK'S ANNOUNCEMENTS

Taken as item 425

There were no announcements.

2026/423 TOWN COUNCIL MINUTES

Taken as item 426

Decision: It was **resolved** to **approve** and the minutes of the meetings held on Tuesday 13 January 2026 as correct records. (Proposed by Cllr Cochran)

Decision: It was **agreed** that the minutes from 03 February 2026 would be considered at the next meeting of Full Council, following the highlighting of lack of information regarding who proposed a motion.

2026/424 TOWN COUNCIL COMMITTEES AND SUB-COMMITTEES

Decision: It was **resolved** to ratify the minutes of the HR Committee meeting held on 12 June 2025. (Proposed by Cllr Brookes-Hocking)

Decision: It was **resolved** to ratify the minutes of the Youth Committee meeting held on 17 July 2025. (Proposed by Cllr Brookes-Hocking)

Decision: It was **resolved** to ratify the minutes of the HR Committee meeting held on 02 September 2025. (Proposed by Cllr Brookes-Hocking)

Decision: It was **resolved** to ratify the minutes of the Youth Committee meeting held on 25 September 2025. (Proposed by Cllr Brookes-Hocking)

Decision: It was **resolved** to ratify the minutes of the Youth Committee meeting held on 11 November 2025. (Proposed by Cllr Brookes-Hocking)

2026/425 REPORTS FROM OUTSIDE BODIES

This item was not discussed, due to lack of time.

2026/426 FINANCES

Taken as item 427

2026/426.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 JANUARY AND 31 JANUARY 2026

Decision: It was **resolved** to approve the transactions between 01 January and 31 January 2026. (Proposed by Cllr Brookes-Hocking)

2026/426.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 31 JANUARY 2026

Decision: It was **resolved** to approve the bank reconciliation to 31 January 2026. (Proposed by Cllr Cochran)

2026/426.3 TO NOTE BANK BALANCES TO 31 JANUARY 2026

The bank balances to 31 January 2026 were **noted**.

2026/426.4 TO NOTE YEAR TO DATE SPEND

The year-to-date spend was **noted**.

2026/426.5 TO NOTE EARMARKED RESERVES BALANCES

The earmarked reserves balances were **noted**.

2026/427 EMERGENCY SPENDING

Taken as item 428

The contents of the Emergency Spending report were **noted**.

2026/428 MICROSOFT WINDOWS UPGRADE

Taken as item 424

The council discussed the need for a Microsoft Windows upgrade and the options presented in the report. The necessity of the upgrade and the potential risks of not proceeding with it were considered. It was decided to contact the IT support provider and ask for the upgrade to be done free of charge, citing the provider's failure to fulfil their managed service agreement.

Decision: It was **resolved** to contact the IT support provider and ask for the Microsoft Windows upgrade to be done free of charge, citing the provider's failure to fulfil their managed service agreement. (Proposed by Cllr Backhouse, Cllr Cairney abstained)

2026/429 GROUNDS MAINTENANCE CONTRACT 2026-29

The council received the report regarding the Grounds Maintenance Contract for 2026-29. A working group had been set up to evaluate the proposals, and the recommendation was to appoint Contractor A, subject to satisfactory references and an on-site meeting. If any issues arose, Contractor B would be considered as an alternative. The council expressed appreciation for the efforts of the Deputy Clerk in organising the process

Decision: It was **resolved** to appoint Contractor A for the Grounds Maintenance Contract 2026-29, subject to satisfactory references and an on-site meeting. If any issues arose, Contractor B would be considered as an alternative.
(Proposed by Cllr Harris)

2026/430 POLICIES

The council reviewed and adopted the Public Participation Policy. The changes included aligning the policy with Standing Orders, specifying a 15-minute duration for public participation, and ensuring responses to public questions were provided within 10 working days.

Decision: It was **resolved** to **approve** and **re-adopt** the Public Participation Policy.
(Proposed by Cllr Harris, Cllr Fawssett and Backhouse abstained)

2026/431 CREDITON PARKRUN

Taken as item 422

A representative presented the proposal for establishing a Parkrun in Crediton. She highlighted the benefits for local health and businesses, noting that Parkrun is free and encourages both running and walking. The proposed route included Barnfield and Stoneypark, with assurances that Parkrun would cover public liability insurance and that there would be no additional costs relating to hedge and grass maintenance. Concerns about parking and public transport were addressed, with plans to direct participants to St Saviours Car Park and discourage parking in Barnfield.

Decision: It was **resolved** to grant permission for Parkrun to use Stoneypark as part of its permanent route. (Proposed by Cllr Huxtable)

2026/432 NEWCOMBES MEADOW PADDLING POOL**2026/432.1 TO RECEIVE A VERBAL UPDATE FROM THE TOWN CLERK REGARDING THE PADDLING POOL**

The Town Clerk provided a verbal update regarding the paddling pool refurbishment. The Clerk had met with Mid Devon District Council and discussed obtaining more up-to-date costings for a new consultation, but she had been told subsequently that that mock-up images would cost £1,700.00. The council stressed the importance of receiving detailed written quotes and expressed frustration with the slow progress from Mid Devon District Council. The council agreed to continue pushing for more information and costings.

2026/432.2 TO RECEIVE THE REPORT FROM CLLR BACKHOUSE, AND TO CONSIDER AND APPROVE THE RECOMMENDATIONS THEREIN

Cllr Backhouse presented a report proposing a survey to gather public opinion on the paddling pool. The survey was designed to include costings and offer incentives for participation. The council debated the length and complexity of the survey, the inclusion of costings, and the target audience. Ultimately, the council decided to take the survey away, work on it further, and bring it back to a future meeting. A working group was formed to refine the survey.

Decision: It was **agreed** to take the survey away, work on it further, and bring it back to a future meeting.

Decision: It was **agreed** that Cllrs Backhouse, Frisby, Brookes-Hocking and Huxtable would meet to refine the survey.

2026/433 LIBRARIES UNLIMITED CONSULTATION

The council considered whether to respond to the current consultation regarding library services. One member suggested that it would be more appropriate for individual members of the public to complete the consultation rather than the council as a corporate body. The council reviewed the proposed cutbacks and noted that Crediton was faring relatively well compared to other areas like Exeter, which faced a 5% reduction in potential hours, and Saint Thomas and Topsham, which faced 60-65% reductions.

The importance of the library to the community was emphasised, and it was suggested that a reminder be posted on the council's website and Facebook page to encourage public participation. There was a consensus that the consultation questions were not suitable for a corporate response, and the council decided not to respond online. However, it was proposed to send a letter to Devon County Council expressing the value of the library to the community and the importance of maintaining its services.

Decision: It was **resolved** that the Town Clerk would draft and circulate a letter, to send to DCC no later than Friday 20 February, prior to the end of the consultation. (Proposed by Cllr Brookes-Hocking)

2026/434 SUMMER FESTIVAL WORKING GROUP

The draft Terms of Reference for the Summer Festival Working Group were reviewed, and it was noted that they did not specify how often the meetings would be held. It was suggested that the frequency of meetings could be similar to the fortnightly meetings previously held for Christmas preparations, increasing as the event approached. It was agreed that it would be difficult to predict the exact frequency of meetings at this stage but acknowledged that flexibility would be necessary.

Decision: It was **resolved** to **approve** the Terms of Reference. (Proposed by Cllr Brookes-Hocking)

Decision: it was **resolved** to appoint Cllrs Huxtable, Frisby, Stanford, Brookes-Hocking and Backhouse to the Summer Festival Working Group, with formal ratification at the next meeting. (Proposed by Cllr Huxtable)

2026/435 COMMUNITY CONVERSATION

Cllr Brookes-Hocking presented the Community Conversation report, which included proposals for funding various initial costs associated with setting up a Community Land Trust (CLT). The council considered the request for £130.00 to cover registration costs with the network of community land trusts and the Financial Conduct Authority. It was clarified that this payment was a one-time cost to kickstart the CLT, and further membership charges would be considered later. Consideration was given to potential funding streams for the CLT and emphasised that the CLT would be a community-led initiative, independent of the council, although councillors could be involved. The council agreed to support the initial costs and approved the principle of £130.00 from earmarked reserves. Additionally, the council discussed the proposal to support the community conversation up to £260, covering costs for refreshments, printing, and use of the meeting room, which was also approved.

Decision: It was resolved to approve the initial costs for setting up a Community Land Trust (CLT) and approved the payment of £130.00 from earmarked reserves.

Decision: The council decided to support the community conversation up to £260, covering costs for refreshments, printing, and use of the meeting room.

2026/436 QE PROJECT MANAGER PROCUREMENT

Decision: It was **resolved** to formally ratify Cllr Cairney's position on the QE Project Manager Procurement Panel.

2026/437 CCTV

Taken as item 423

Dennis Cavanagh, Control Room Operations Manager from Exeter City Council, discussed the proposal for Exeter City Council to monitor Crediton's CCTV cameras. He emphasised the benefits of proactive monitoring to reduce crime and anti-social behaviour and outlined the governance and data protection measures Exeter City Council would provide.

Noting that the council would be considering the approval of the draft Service Level Agreement (SLA), he suggested a temporary data sharing agreement to begin monitoring immediately, with formal agreements to follow.

The council discussed the report regarding CCTV. There were concerns about compliance with ICO guidelines, particularly regarding the lack of signage indicating that areas were being monitored by CCTV. The council noted that while the current setup was not illegal, it was non-compliant, and efforts were being made to rectify this by installing appropriate signage.

The council agreed to approve the draft agreement with Exeter for monitoring CCTV, with the full agreement to be worked on within six months.

Decision: It was **resolved to approve** the draft agreement with Exeter for monitoring CCTV, with the full agreement to be worked on within six months. (Proposed by Cllr Harris, Cllr Fawssett voted against)

2026/438 DATE OF NEXT MEETING

The council noted that the date of the next meeting would be Tuesday 03 March 2026.

2026/439 REPORTS PACK

Signed

Dated.....

MDDC Report

From John Downes <jdownes@crediton.gov.uk>

Date Tue 2026-02-17 17:57

To Rachel Avery <r.avery@crediton.gov.uk>; Emma Anderson <e.anderson@crediton.gov.uk>; Emily Armitage <e.armitage@crediton.gov.uk>; Guy Cochran <gcochran@crediton.gov.uk>; Giles Fawcett <gfawcett@crediton.gov.uk>; Jim Cairney <jcairney@crediton.gov.uk>; Joyce Harris <jharris@crediton.gov.uk>; Liz Brookes-Hocking <lbrookes-hocking@crediton.gov.uk>; Natalia Letch <nletch@crediton.gov.uk>; Paul Perriman <pperriman@crediton.gov.uk>; Rachel Backhouse <rbackhouse@crediton.gov.uk>; Steve Huxtable <shuxtable@crediton.gov.uk>; Vix Frisby <vfrisby@crediton.gov.uk>

2026 January MDDC Report

National Planning Policy Framework (NPPF)

The draft NPPF 2026 proposes significant changes aimed at enhancing sustainable growth and streamlining planning processes in England. The NPPF was released in December 2025 and is currently open for consultation until March 2026. The draft aims to strengthen national policy's role in driving sustainable growth and ensuring consistent decision making across England.

Mid Devon District Council is holding a Town and Parish Planning event for parish and town councillors **26 March 2026 18:00-20:30** to cover this and other issues.

Businesses:

There has been a lot happening regarding Business Rates but there is help and guidance around. If you need further information please visit the website [Important changes to Business Rates 2026 - MIDDEVON.GOV.UK](https://www.middevon.gov.uk/important-changes-to-business-rates-2026) The site has also been updated to reflect the Government issued guidance giving extra relief to Pubs and Music venues. Those that qualify will get 15% off their net 2026/27 business rates bill, assuming our software supplier is able to make the changes bills will be issued with the extra relief applied.

Current estimates

c53 businesses may qualify

Estimated Value c£50k

MDDC will be compensated via s31 for the loss of income

Business' are welcome to come in and or contact us to discuss their bills

Website link: [Business - MIDDEVON.GOV.UK](https://www.middevon.gov.uk/business)

Anyone who has questions about the changes to Business Rates Relief can email the Revenues Team

at: revenues@middevon.gov.uk and arrange to have a call back.

You can also find out a lot of [information about the changes to Business Rates on our website](#).

As we move into a new year, Mid Devon District Council is encouraging businesses to sign up to their business e-newsletter

The e-newsletter keeps businesses informed about initiatives including grant schemes, training, and events, as well as a roundup of information and useful resources to support them.

[Mid Devon businesses encouraged to sign up to e-Newsletter](#)

Budget

In late September the Government warned around circa 60 Councils, including us, to expect funding cuts of around 7% and with no guidance on whether the threatened removal of business rates growth accrued since 2013/14 was going to materialise, the Council had planned for a very challenging 2026/27 budget.

Clarity on both of these positions was finally provided in late December. The Government, in providing a 3 year Funding Settlement (FS), only delivered funding cuts of 2.1% (although you could easily argue this is really 5% if you take account of inflation) and is providing 100% protection of all the extra business rates accrued since the beginning of this system (a

huge relief). This had the effect of improving our earlier estimated budget gap reported to the January Cabinet meeting by around £1m.

This late news has significantly eased the Council's budget position for 2026/27 and it is now looking likely that we will be able to set a balanced budget, without the use of reserves, keep Council Tax increases within the Referendum Limit and continued to maintain our existing level and quality of service provision. A position we are very pleased to disclose.

The advantage of a 3 year FS is it gives more medium term financial certainty moving into the future – which enables more proactive strategic. Although the irony here is, that many Councils will not exist in the third year of FS! However, there are some other challenges included in the detail of the FS. At the end of 2028/29 we are £814k above our “fair funding” assessment (so what happens if this protection is removed?) and it also assumes that the Council's property base grows at the average level of the past 4 years (this is baked into the FS – so passes the financial risk of slow build out rates in the District to the Council). Both of these changes generate further uncertainty into any future financial planning.

Leisure Pricing Strategy

A decision was made to freeze membership prices for the forthcoming year to support affordability and encourage sustained participation, while increasing pay as you go tariffs in line with inflation and market rates.

Decision to cease using 'X' (formerly 'Twitter') as a social media platform.

While the use of communication and social media channels should not ever be solely down to any alignment on ‘brand values’, the platform now permits the creation and distribution of content widely perceived as abusive. Online abuse creates real-life victims and real-life vulnerabilities, and as such the Council does not feel it should continue to utilise such a platform.

Waste and Recycling

To find out your waste and recycling day and download your 2025/26 calendar visit [Check collection dates - MIDDEVON.GOV.UK](https://www.middevon.gov.uk)

Household Batteries

Batteries, especially lithium-ion batteries commonly found in everyday devices, can pose a severe fire hazard when disposed of incorrectly. Fires caused by batteries can spread rapidly, resulting in extensive damage to waste vehicles and facilities, and creating danger for residents and waste operatives.

Recycling batteries correctly is not only a matter of safety but also a vital environmental responsibility. Batteries contain hazardous materials that can leach into the soil and water if not recycled properly. By ensuring batteries are placed in designated recycling boxes, we contribute to the protection of our environment and reduce the risk of fires.

To help prevent battery-related fires, residents are encouraged to follow these essential guidelines:

- 1. Use designated recycling boxes:** General household batteries can be recycled as part of your fortnightly recycling collection - batteries must be placed in a clear plastic bag or tub, and left on top of the black box clearly visible for our collection crews. We do not collect Lithium-Ion batteries at this time.
- 2. Wrap or tape batteries:** Used batteries are not always completely discharged so take caution when disposing of multiple used batteries that could come into contact with one another. To dispose of the batteries safely, cover the positive terminal of each battery with tape.
- 3. Drop off at [recycling centres](#):** When in doubt, consider dropping off batteries at designated recycling centres or collection points.
- 4. Educate others:** Spread the word about the importance of proper battery disposal to friends, family, and neighbours.

Green Enterprise Grants This scheme will run again, this time for 2 years up to March 2028 with a budget of £20k/year. Look for news of it from March. The purpose of the grants is to help Small and Medium Sized Enterprises (SMEs) based in Mid Devon to invest in improved efficiency, for resource and energy savings and cost savings, to achieve reduced environmental impact and particularly climate impacts (carbon footprint). Note for Town & Parishes: there is an intention to make it easier in this round for community halls to apply (village halls, parish halls, church halls).

WHATS ON

The Source Trade Show

Food, drink and hospitality businesses - join the Growth Hub team at The Source Trade Show on Tuesday 3rd and Wednesday 4th February at Westpoint Arena, Exeter. The show brings together suppliers, ideas and insights designed to help businesses stay competitive in a fast moving sector.

With hundreds of food and drink brands under one roof, visitors can explore quality ingredients, equipment and services essential for the year ahead. It is an opportunity to discover new products, refine existing offers and spot emerging trends across hospitality, catering and food retail.

Visit our stand G8 to speak to the Growth Hub team about available business support for food, drink and hospitality businesses.

Registration is free for trade buyers, register here: <https://enrolment.engage-powered.com/sr/go/register.aspx> Find out about the show: thesourcetradeshow.co.uk.

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Eakers Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | | | |
|---|----------|----------|---------|
| Postal address of premises or, if none, ordnance survey map reference or description EAKERS LTD LORDS MEADOW INDUSTRIAL ESTATE MARSH LANE | | | |
| Post town | CREDITON | Postcode | EX171ES |

| | |
|---|--------------------|
| Telephone number at premises (if any) | 01363775555 |
| Non-domestic rateable value of premises | £ 37,750 |

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

| | | | |
|----|-------------------------------------|--|-------------------------------|
| a) | an individual or individuals * | | please complete section (A) |
| b) | a person other than an individual * | | |
| | i | as a limited company/limited liability partnership | X please complete section (B) |
| | ii | as a partnership (other than limited liability) | please complete section (B) |
| | iii | as an unincorporated association or | please complete section (B) |
| | iv | other (for example a statutory corporation) | please complete section (B) |

| | | | |
|-----|---|--|-----------------------------|
| c) | a recognised club | | please complete section (B) |
| d) | a charity | | please complete section (B) |
| e) | the proprietor of an educational establishment | | please complete section (B) |
| f) | a health service body | | please complete section (B) |
| g) | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | | please complete section (B) |
| ga) | a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | | please complete section (B) |
| h) | the chief officer of police of a police force in England and Wales | | please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; YES
or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

| | | | | | |
|--|-----|---------------------------|--------------------|--------------------------------|--|
| Mr | Mrs | Miss | Ms | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | | I am 18 years old or over | | Please tick yes | |
| Nationality | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)

Second individual applicant (if applicable)

| | | | | | |
|--|-----|-------------------|--------------------|--------------------------------------|--|
| Mr | Mrs | Miss | Ms | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth or over | | I am 18 years old | | Please tick yes | |
| Nationality | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information) | | | | | |

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|--------------------|
| Name Eakers LTD |
|--------------------|

| |
|---|
| Address Lords Meadow Industrial Estate Marsh Lane Crediton Devon EX17 1ES |
| Registered number (where applicable) 16015551 |
| Description of applicant (for example, partnership, company, unincorporated association etc.) <p style="text-align: center;">Company</p> |
| Telephone number (if any) 01363 775555 |
| E-mail address (optional) |

Part 3 Operating Schedule

When do you want the premises licence to start?

| DD | | MM | | YYYY | | | |
|----|---|----|---|------|---|---|---|
| 0 | 1 | 0 | 3 | 2 | 0 | 2 | 6 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| DD | | MM | | YYYY | | | |
|----|--|----|--|------|--|--|--|
| | | | | | | | |

| |
|---|
| Please give a general description of the premises (please read guidance note 1) BUILDERS MERCHANT WITH A RETAIL FLOOR AND BARBERS. TOP FLOOR WILL HAVE A CAFE WHICH THE LICENSE IS FOR. CAFÉ IS NOT YET OPEN BUT IS DUE TO IN MARCH/APRIL ONCE THE CARPARK RENOVATION IS COMPLETE. |
|---|

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

| | |
|--|----------------------------|
| Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|--|----------------------------|

| | | |
|----|--|---|
| a) | plays (if ticking yes, fill in box A) | |
| b) | films (if ticking yes, fill in box B) | |
| c) | indoor sporting events (if ticking yes, fill in box C) | |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D) | |
| e) | live music (if ticking yes, fill in box E) | X |
| f) | recorded music (if ticking yes, fill in box F) | X |
| g) | performances of dance (if ticking yes, fill in box G) | |
| h) | anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | |

| | |
|---|---|
| <u>Provision of late night refreshment</u> (if ticking yes, fill in box I) | |
| <u>Supply of alcohol</u> (if ticking yes, fill in box J) | X |

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 7) | | | <u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|--|-------|--------|--|----------|--|
| | | | | Outdoors | |
| | | | | Both | |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | ----- | | | | |
| Tue | | | | | |
| | ----- | | | | |
| Wed | | | <u>State any seasonal variations for performing plays</u> (please read guidance note 5) | | |
| | ----- | | | | |
| Thur | | | | | |
| | ----- | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| | ----- | | | | |
| Sat | | | | | |
| | ----- | | | | |
| Sun | | | | | |
| | ----- | | | | |

B

| | | | | | |
|---|-------|--------|---|----------|--|
| Films Standard days and timings (please read guidance note 7) | | | Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | |
| | | | | Outdoors | |
| Day | Start | Finish | | Both | |
| Mon | ----- | ----- | Please give further details here (please read guidance note 4) | | |
| Tue | ----- | ----- | | | |
| Wed | ----- | ----- | State any seasonal variations for the exhibition of films (please read guidance note 5) | | |
| Thur | ----- | ----- | | | |
| Fri | ----- | ----- | Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Sat | ----- | ----- | | | |
| Sun | ----- | ----- | | | |

C

| | | | |
|--|-------|--------|--|
| Indoor sporting events Standard days and timings (please read guidance note 7) | | | Please give further details (please read guidance note 4) |
| Day | Start | Finish | |
| Mon | | | State any seasonal variations for indoor sporting events (please read guidance note 5) |
| Tue | | | |
| Wed | | | |
| Thur | | | Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6) |
| Fri | | | |
| Sat | | | |
| Sun | | | |

D

| | | | | | |
|--|-------|--------|--|----------|--|
| Boxing or wrestling entertainments Standard days and timings (please read guidance note 7) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
| | | | | Outdoors | |
| | | | | Both | |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

E

| Live music Standard days and timings (please read guidance note 7) | | | <u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | X |
|---|-------|--------|--|----------|---|
| Day | Start | Finish | | Outdoors | |
| | | | | Both | |
| Mon | 7AM | 10PM | <u>Please give further details here</u> (please read guidance note 4) ON THE ODD OCCASION WE MAY HAVE A PRIVATE FUNCTION WITH MUSIC. | | |
| Tue | 7AM | 10PM | | | |
| Wed | 7AM | 10PM | <u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) | | |
| Thur | 7AM | 10PM | | | |
| Fri | 7AM | 10PM | <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | 7AM | 10PM | | | |
| Sun | 10AM | 4PM | | | |

F

| | | | | |
|--|-------|--------|--|---|
| Recorded music Standard days and timings (please read guidance note 7) | | | <u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | |
| | | | Indoors | X |
| | | | Outdoors | |
| | | | Both | |
| Day | Start | Finish | | |
| Mon | 7AM | 10PM | <u>Please give further details here</u> (please read guidance note 4) THERE WILL BE BACKGROUND MUSIC PLAYING THROUGH THE CAFÉ. | |
| Tue | 7AM | 10PM | | |
| Wed | 7AM | 10PM | <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) | |
| Thur | 7AM | 10PM | | |
| Fri | 7AM | 10PM | <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | |
| Sat | 7AM | 10PM | | |
| Sun | 10:00 | 16:00 | | |

G

| Performances of dance Standard days and timings (please read guidance note 7) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | | |
|--|-------|--------|--|---|--|--|
| Day | Start | Finish | | Outdoors | | |
| Mon | | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) | | | |
| Thur | | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | | |
| Sat | | | | | | |
| Sun | | | | | | |

H

| | | | | | |
|--|-------|--------|--|----------|--|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7) | | | Please give a description of the type of entertainment you will be providing | | |
| Day | Start | Finish | <u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
| Mon | | | | Outdoors | |
| | | | | Both | |
| Tue | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Wed | | | | | |
| Thur | | | <u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5) | | |
| Fri | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sun | | | | | |

I

| Late night refreshment Standard days and timings (please read guidance note 7) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | |
|---|-------|--------|---|----------|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

J

| | | | | | |
|---|-------|--------|--|------------------|---|
| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 8) | On the premises | |
| | | | | Off the premises | |
| | | | | Both | X |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 5) Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) THE CAFES USUAL OPENING TIMES WILL BE BETWEEN 7-4 BUT IN CASE OF ANY OUT OF HOURS EXTENDED OPENING THIS WILL BE COVERED. | | |
| Mon | 7AM | 10PM | | | |
| Tue | 7AM | 10PM | | | |
| Wed | 7AM | 10PM | | | |
| Thur | 7AM | 10PM | | | |
| Fri | 7AM | 10PM | | | |
| Sat | 7AM | 10PM | | | |
| Sun | 10:00 | 16:00 | | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

| | |
|---|---|
| Name | STUART MOSS |
| Date of birth | 07/11/79 |
| Address |  |
| Postcode |  |
| Personal licence number (if known) | MDV PE1496 |

Issuing licensing authority (if known) MID DEVON

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

| | | | |
|---|-------|--------|---|
| Hours premises are open to the public Standard days and timings (please read guidance note 7) | | | State any seasonal variations (please read guidance note 5) |
| Day | Start | Finish | |
| Mon | 7AM | 10PM | |
| Tue | 7AM | 10PM | |
| Wed | 7AM | 10PM | |
| Thur | 7AM | 10PM | |
| Fri | 7AM | 10PM | Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) |

| | | | |
|-----|----------|------|--|
| Sat | 7AM | 10PM | |
| Sun | 10A M | 5PM | |

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The licence holder is fully committed to promoting all four licensing objectives and recognises their importance in the responsible operation of the premises. The following general measures will be applied at all times to ensure that the objectives are upheld collectively and consistently.

All staff will be appropriately trained and made fully aware of their responsibilities under the Licensing Act and the conditions of the licence. Training will include the prevention of crime and disorder, public safety, prevention of public nuisance, and the protection of children from harm. Refresher training will be provided regularly and records will be maintained.

The premises will be managed in a responsible manner with clear operational policies and procedures in place. Effective supervision of the premises will be maintained at all times, and management will take a proactive approach to identifying and addressing potential risks before they escalate.

The licence holder will work positively with responsible authorities, local residents, and other stakeholders, responding promptly to any concerns or complaints and taking appropriate action where necessary. Open communication and cooperation will be encouraged to ensure the premises operates as a safe, well-run, and community-minded business.

Risk assessments will be undertaken as appropriate, and policies will be reviewed regularly to ensure they remain effective and compliant with current legislation and guidance. The overall aim is to provide a safe and welcoming environment while minimising any adverse impact on the local community.

b) The prevention of crime and disorder

The licence holder will operate the premises in a manner that actively promotes the prevention of crime and disorder. A zero-tolerance approach will be adopted towards criminal activity, anti-social behaviour, violence, and the misuse of drugs.

All staff will receive appropriate training in crime prevention, conflict management, and the responsible sale of alcohol (where applicable). Staff will be trained to recognise signs of intoxication, potential disorder, and suspicious behaviour, and to take prompt and appropriate action. Training records will be maintained and updated regularly.

Effective management and supervision of the premises will be maintained at all times. Clear procedures will be in place for dealing with incidents, refusals of service, and ejections, and an incident/refusals log will be kept and made available to responsible authorities upon request.

CCTV will be installed and maintained where appropriate, covering key internal and external areas of the premises. Footage will be retained for a reasonable period and made available to the police or authorised officers upon request.

The licence holder will work closely with the police and other responsible authorities, cooperating fully with any investigations and adhering to guidance provided. Measures such as appropriate staffing levels, clear signage, and the responsible management of customers will be used to reduce the risk of crime and disorder both within the premises and in the immediate vicinity.

c) Public safety

The licence holder is committed to ensuring the safety of all customers, staff, and visitors to the premises at all times. Public safety will be treated as a priority and managed through effective policies, procedures, and ongoing supervision.

The premises will be maintained in a safe condition, with regular checks carried out on the building, fixtures, fittings, and equipment. Any hazards identified will be addressed promptly. Fire safety measures, including clearly marked escape routes, emergency lighting, and fire detection equipment, will be maintained in accordance with current legislation and guidance.

Occupancy limits will be adhered to at all times, and the layout of the premises will be designed to allow safe movement and clear access to exits. Staff will be trained in emergency procedures, including evacuation, first aid awareness, and how to respond to incidents or accidents. An accident log will be kept and reviewed as necessary.

Risk assessments will be carried out regularly and updated where appropriate, particularly when there are changes to the operation of the premises or special events are held. The licence holder will ensure that all relevant health and safety requirements are met and will work cooperatively with responsible authorities to maintain a safe environment.

d) The prevention of public nuisance

The licence holder is committed to minimising any disturbance or nuisance to local residents and businesses and will operate the premises in a manner that respects the surrounding area.

Measures will be taken to control noise levels both within the premises and in the immediate vicinity. Music and other regulated entertainment will be managed at an appropriate level, and doors and windows will be kept closed where necessary to prevent noise breakout. Any external areas will be supervised to ensure they are used responsibly.

Clear signage will be displayed requesting customers to leave the premises quietly and to respect neighbours, particularly during late hours. Staff will actively monitor customer behaviour when entering and leaving the premises and will take reasonable steps to prevent loitering, shouting, or other disruptive behaviour.

Deliveries, refuse collections, and waste disposal will be arranged at reasonable times to minimise disturbance. The premises and surrounding area

will be kept clean and free from litter, with regular checks carried out throughout trading hours.

The licence holder will respond promptly to any complaints relating to public nuisance and will take appropriate action where necessary. Open communication will be maintained with local residents and responsible authorities to ensure that any issues are addressed quickly and effectively.

e) The protection of children from harm

The licence holder recognises the importance of protecting children from harm and will take all reasonable steps to ensure that children are safeguarded at all times when on or near the premises.

A strict age-verification policy, such as Challenge 25, will be implemented where age-restricted products are sold. Acceptable forms of photographic identification will be clearly displayed and consistently applied. Staff will receive training in age-verification procedures and refusal of service, with training records maintained.

Children will not be permitted access to areas or activities that are inappropriate for their age, and appropriate supervision will be maintained where children are allowed on the premises. Any entertainment or content provided will be suitable for the expected audience or properly controlled.

Staff will be trained to recognise signs of neglect, exploitation, or other safeguarding concerns and will know how to report concerns appropriately. A refusals log will be maintained and made available to responsible authorities upon request.

The licence holder will work in cooperation with responsible authorities, including the police and safeguarding bodies, and will comply with all relevant legislation and guidance to ensure children are protected from harm.

Checklist:

Please tick to indicate agreement

| | | |
|---|--|---|
| • | I have made or enclosed payment of the fee. | |
| • | I have enclosed the plan of the premises. | X |
| • | I have sent copies of this application and the plan to responsible authorities and others where applicable. | X |
| • | I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. | |
| • | I understand that I must now advertise my application. | X |
| • | I understand that if I do not comply with the above requirements my application will be rejected. | X |
| • | [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). | |

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|--------------------|---|
| Declaration | <ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15) |
| Signature |  |
| Date | 05/02/26 |
| Capacity | Director |

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

| | | | |
|---|--|----------|--|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) | | | |
| Post town | | Postcode | |
| Telephone number (if any) | | | |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional) | | | |

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;

- any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.
 15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

and any premises licence to be granted or varied in respect of this application made by

Eakers LTD

[name of applicant]

concerning the supply of alcohol at

EAKERS LTD, LORDS MEADOW INDUSTRIAL ESTATE, MARSH LANE, CREDITON, DEVON, EX17 1ES

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

MDV PE1496

[insert personal licence number, if any]

Personal licence issuing authority

Mid Devon

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



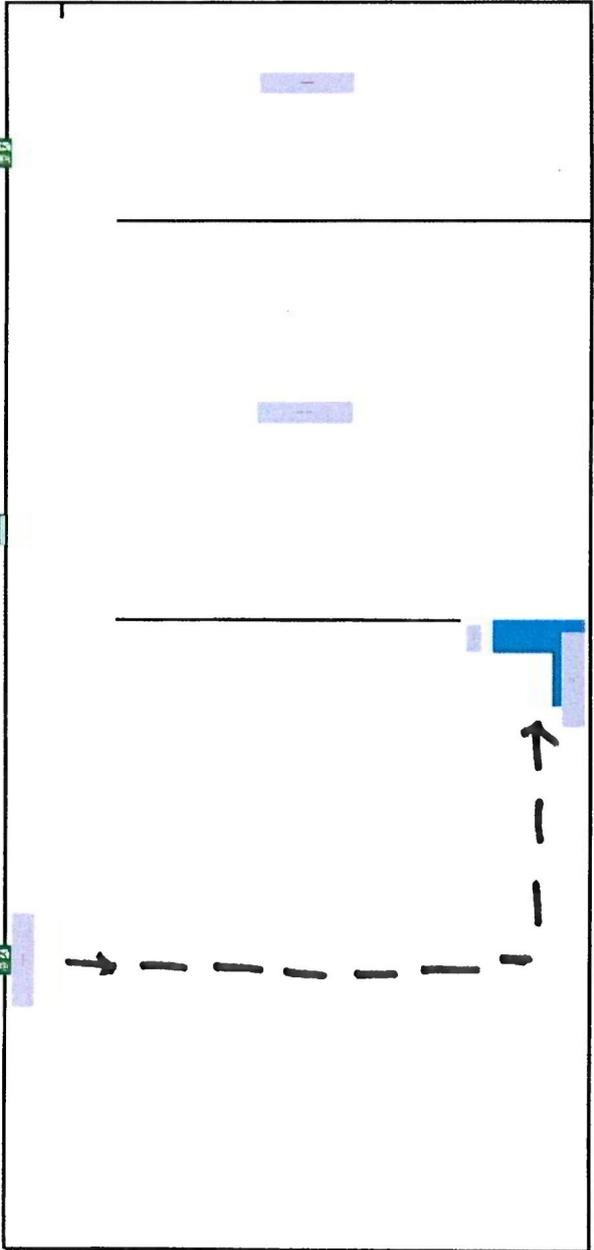
Name (please print)

SMOSS

Date

07/02/2026

Baker's Ground Floor

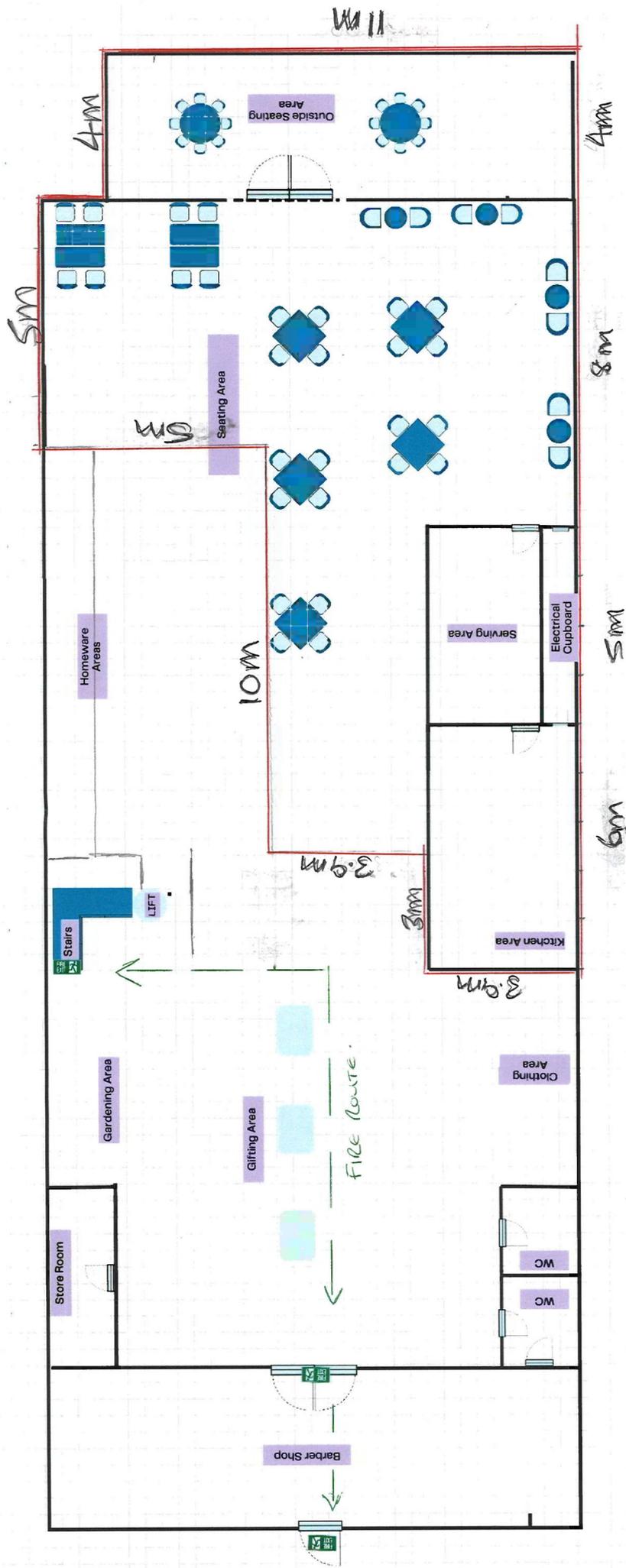


Route to Access
top floor for cafe.

Key Areas:

- PLUMBING AREA - Left section
- DECORATING AREA - Middle section
- ENTRANCE / EXIT - Bottom right
- STAIRS - Top section
- LIFT - Central circular area
- FIRE EXITS - Marked in green

BARBERS TOP FLOOR



1cm = 1m





CREDITON TOWN COUNCIL

[CUT!] Report (for noting only)

Report by: Cllr Backhouse
To: Full Council
Date: For consideration on 3 March 2026

In February, a small team of volunteers — and Natalia, Steve and Rachel — carried out weeding along Exeter Road. The area was not too overgrown, but it benefited from a general tidy and soil removal.

While we were working, a resident from Saxon Close approached us to ask if we could clear some steps nearby. We were happy to help and weeded the steps there and also tidied a small additional area in Saxon Close with the resident.

We received some feedback via Facebook regarding the potential impact on bees. While we removed more soil than flowering weeds — and there were not many plants of significant value to pollinators present — we will remain mindful of where and how we weed in future sessions.

In particular, we will consider timing and areas carefully when planning next February's work. There will be no weeding session in March, as councillors may be attending the Community Conversation event.

We have also been approached by Landscore Primary School and will hopefully be working with them one afternoon soon. We're pleased to support this and involve younger members of the community where possible.

Our overall aim remains the same: to encourage residents to take pride in and care for their own streets, while also stepping in to help in areas where individuals are unable to manage the work themselves. We are beginning to see more people taking action locally, which is encouraging. With Mid Devon District Council no longer providing this service, community involvement is increasingly important in keeping our part of town tidy.



Highway Grass Verge Cutting

Report by: Deputy Clerk
To: Full Council
Date: For consideration on 03 March 2026

Recommendation

Full Council is recommended to consider quotations received for the grass verge cutting contract 2026-27.

1. Purpose

- 1.1 This report sets out quotations received to carry out the highway grass verge cutting on behalf of Devon County Council (DCC).

2. Background

- 2.1 Highway grass verge cutting has been carried out by Credition Town Council (CTC) since 2018, as part of the Urban Highways Grass Cutting Agreement with DCC.
- 2.2 The Community Committee agreed in 2025 to continue to enter the scheme with DCC, after reviewing the maps and noting the reduction in areas that would be cut if responsibility were to return to DCC.
- 2.3 CTC's current grass cutting maps are attached as Appendix One.

3. Proposals

- 3.1 To review the current grass cutting maps.
- 3.2 To appoint a contractor to cut the verges included in Appendix One 6 times per year, subject to any amendments made under 3.1.

4. Financial Implications

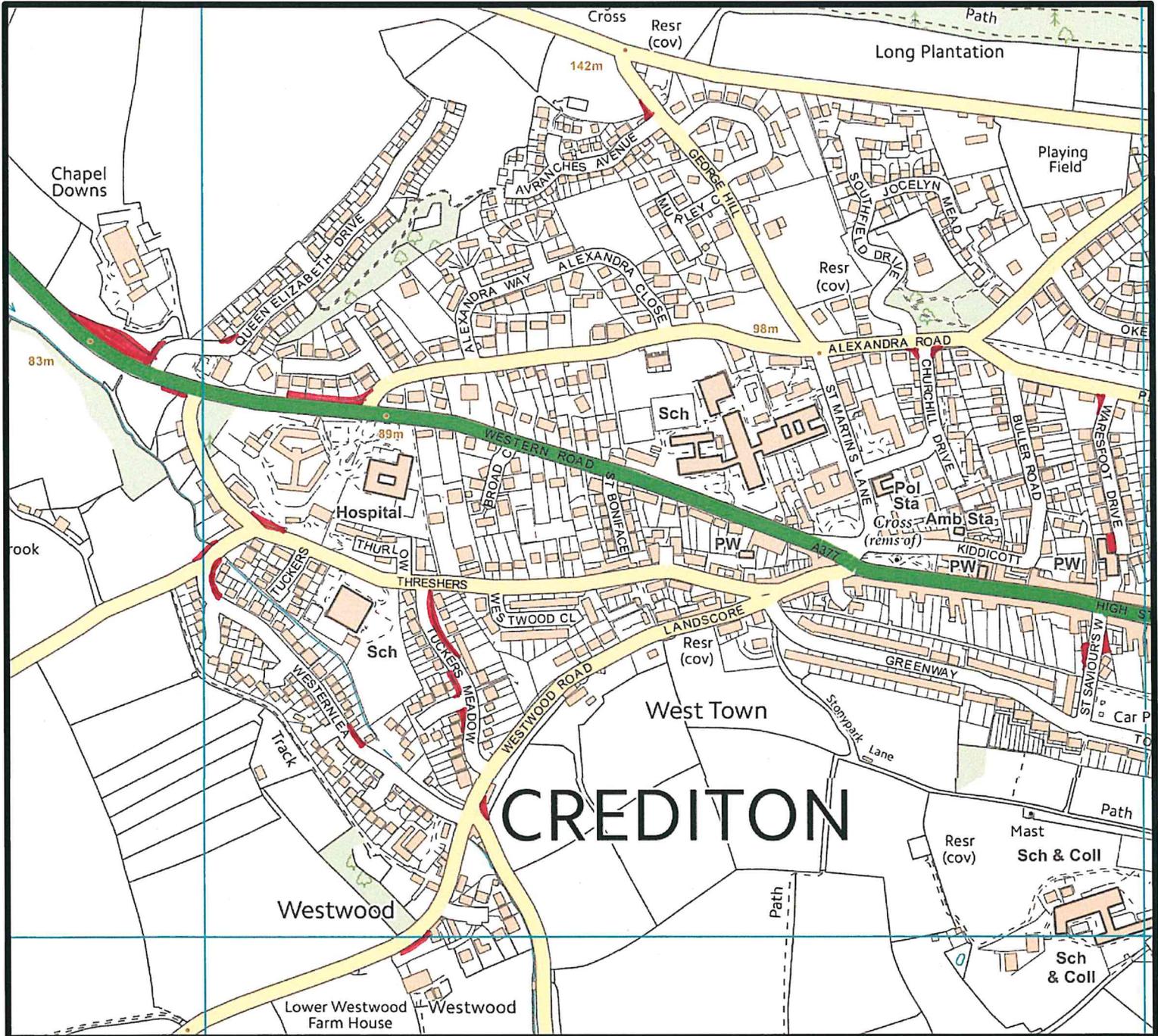
- 4.1 Quotes have been received for 2026-27 and are provided below.
The budget for 2026-27 is £5,000. The contribution received from DCC is approx. £450-500 per year.

| Contractor A | Contractor B | Contractor C |
|---------------|---------------|------------------|
| £750.00 | £960.00 | £700.40 |
| £4,500 / year | £5,760 / year | £4,202.40 / year |

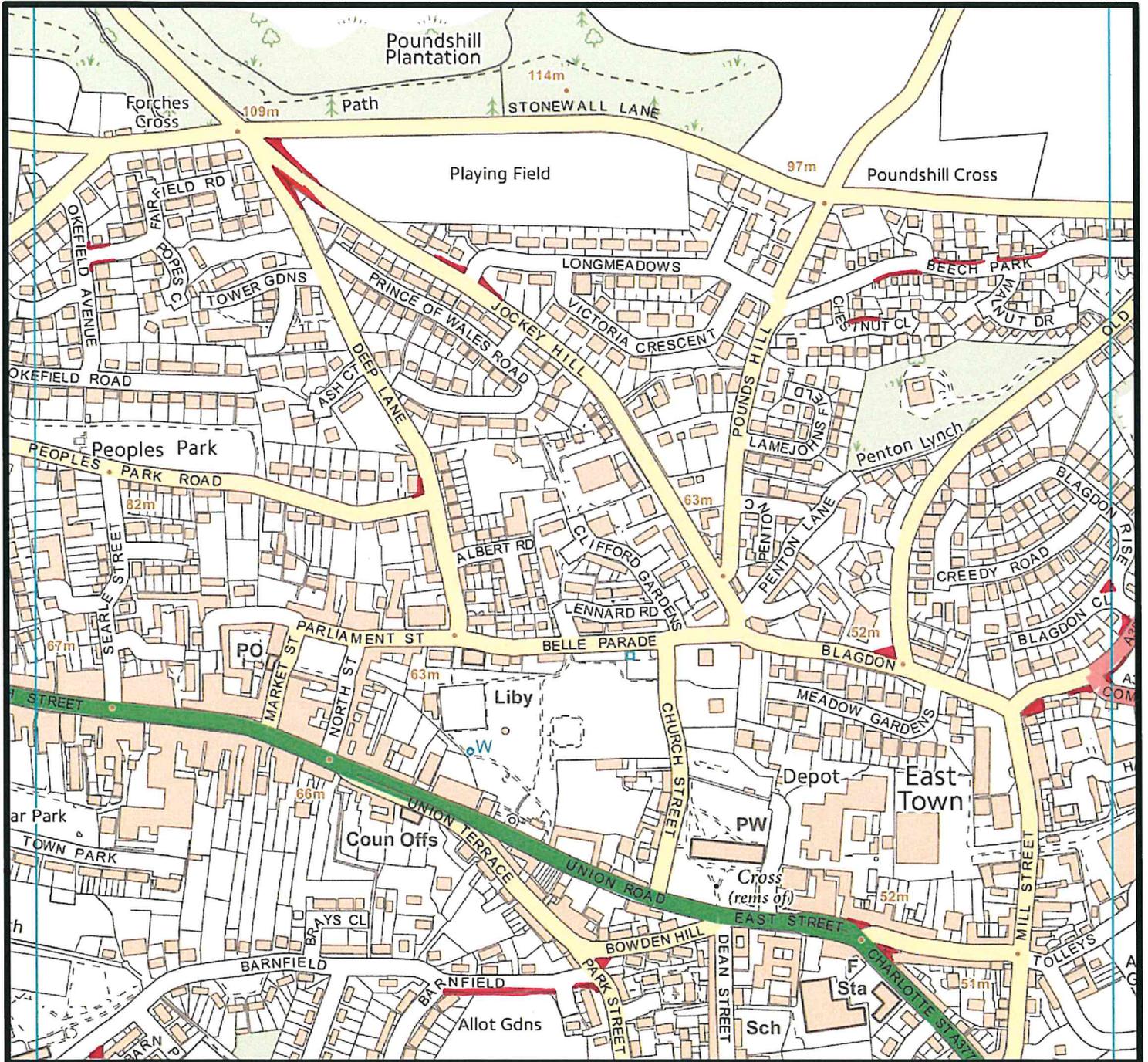
5. Conclusion

- 5.1 The cutting of visibility splays is the responsibility of DCC and currently outsourced to CTC.

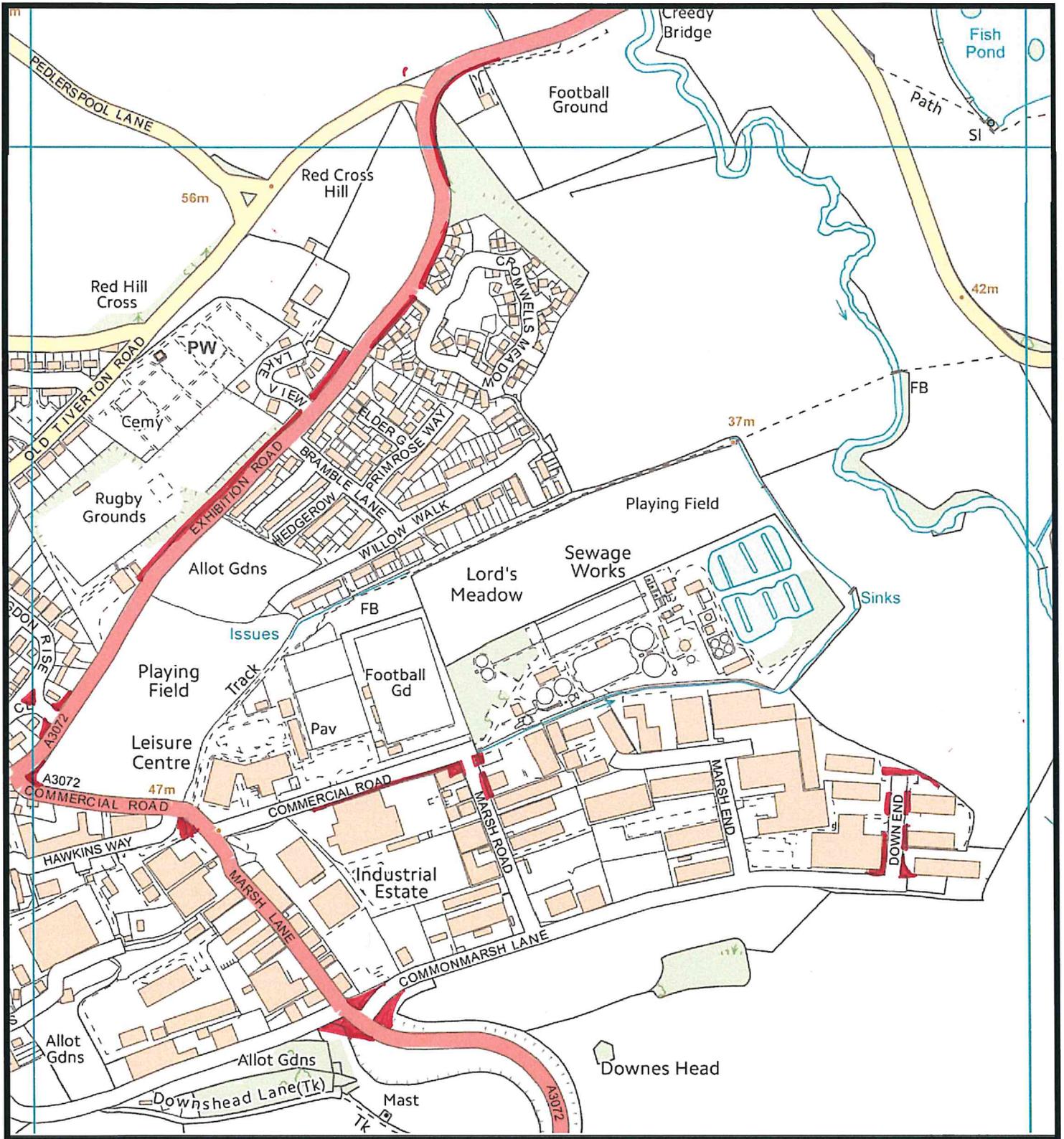
Map 1



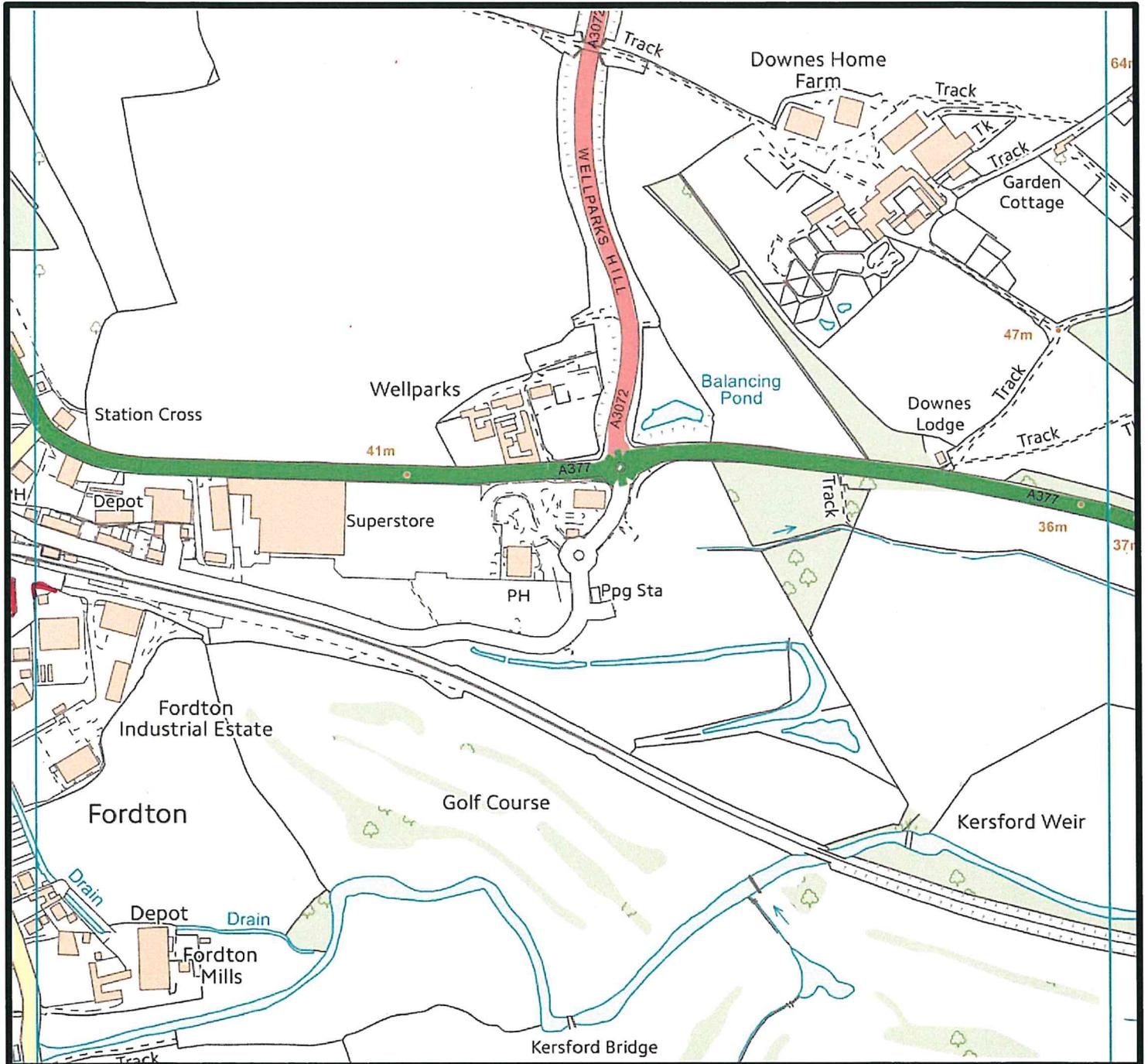
Map 2



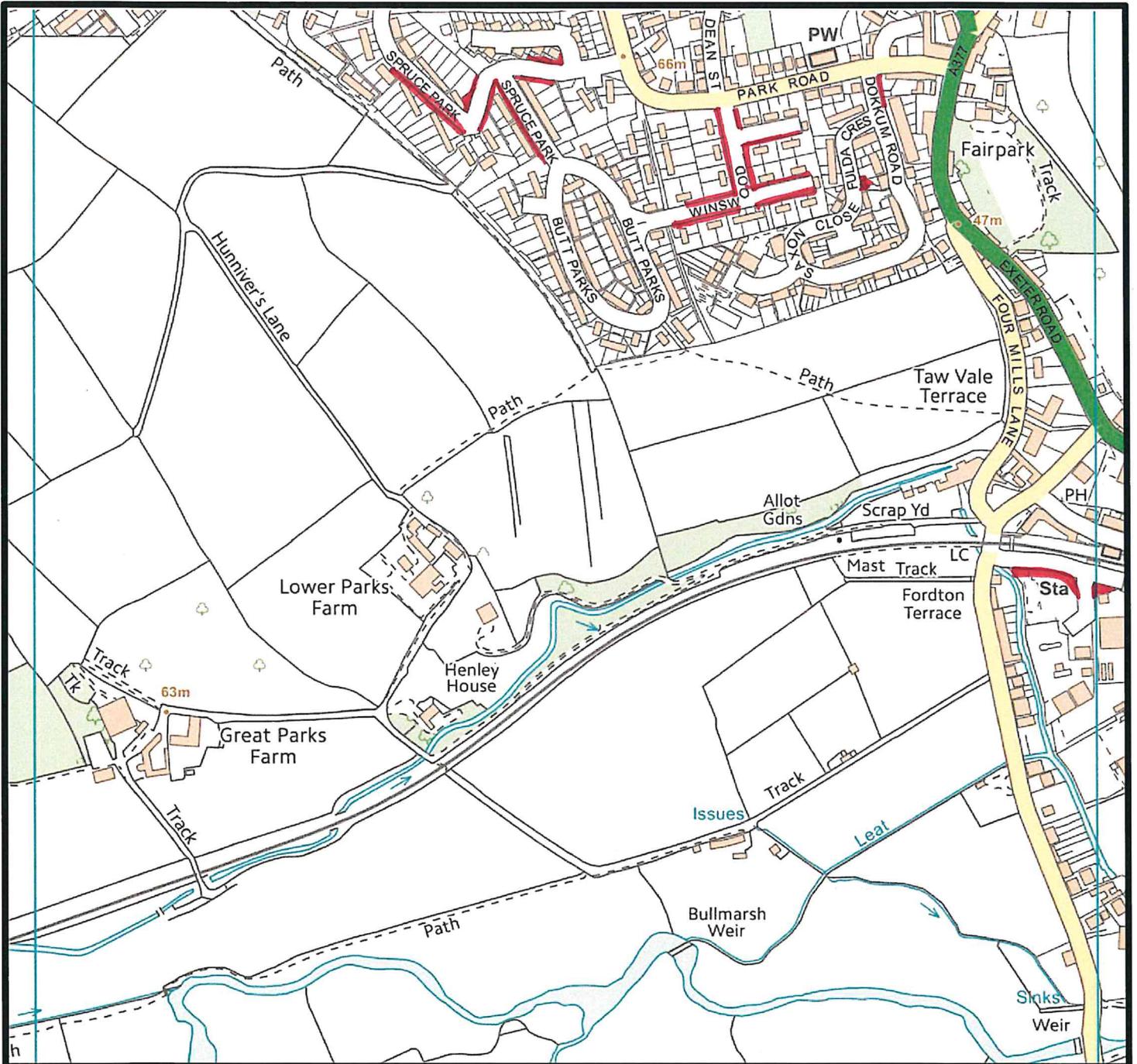
Map 3



Map 4



Map 5



message has been scanned for the presence of computer viruses. However, Crediton Town Council does not accept any liability in respect of damage caused by any virus that is not detected.

From: Rachel Avery <r.avery@crediton.gov.uk>
Sent: 14 February 2026 06:51
To: Councillor Jim Cairney <Jim.Cairney@devon.gov.uk>
Cc: Stephen Tucker [REDACTED]
Subject: Re: Barnfield

Hi Jim

I have had further correspondence from [REDACTED] highlighting his concerns about the standard of work undertaken by DCC on the larger holes at Barnfield.



Emma - are we able to add this to the agenda for your meeting in March please? I will invite the member of public to attend the meeting.

Thanks

Rachel



**Rachel Avery FSLCC
Town Clerk**

Telephone: 01363 773717

Website:
www.crediton.gov.uk

Address: Manor Office, 6
North Street, Crediton, EX17
2BT

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From: Councillor Jim Cairney <Jim.Cairney@devon.gov.uk>

Sent: 13 February 2026 15:02

To: Rachel Avery <r.avery@crediton.gov.uk>

Subject: RE: Barnfield

Thank you, Rachel

I will see what I can do.

Jim

From: Rachel Avery <r.avery@crediton.gov.uk>
Sent: 12 February 2026 22:31
To: Councillor Jim Cairney <Jim.Cairney@devon.gov.uk>
Cc: Stephen Tucker <[REDACTED]>
Subject: Barnfield

Hi Jim (cc Steve)

I understand that a [REDACTED] has contacted you?
I am just emailing to confirm that he has chased us today, with the attached photos, due to no response.

I am copying in Steve as whilst I appreciate that I can report online, this isn't really a pothole matter. Can anyone please advise if this part of CREDITON is on a schedule for resurfacing?

Thanks

Rachel



**Rachel Avery FSLCC
Town Clerk**

Telephone: 01363 773717

Website:

www.crediton.gov.uk

Address: Manor Office, 6
North Street, CREDITON, EX17
2BT

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Local Government Reorganisation Report

Report by: Deputy Clerk
To: Full Council
Date: For consideration on 03 March 2026

Recommendation

Full Council is recommended to consider and note documentation regarding Local Government Reorganisation (LGR) and agree next steps.

1. Purpose

- 1.1 This report sets out current information available regarding LGR and the consultation that ends on 26 March 2026.

2. Background

- 2.1. The consultation for LGR in Devon is live and the deadline for comments is 26 March 2026. The consultation can be accessed here: [Devon LGR](#)
- 2.2. DALC has created a dedicated LRG resource page which can be accessed here: devonalc.org.uk/knowledge-bank/devolution/
- 2.3. DALC are also hosting two discussion sessions dedicated to LGR for member councils. The two sessions will be held on Thursday, 5 March 2026. Either 10:00am – 11:30am or 6:00pm – 7:30pm. Both sessions will be held online via Zoom.

3. Proposals

- 3.1 To note the documentation regarding LGR.
- 3.2 To note the DALC discussion sessions – Councillors can book onto a session themselves by registering or inform the Clerk and the booking will be made on their behalf.
- 3.3 To agree that a full response from Credition Town Council will be agreed at the next meeting (Tuesday 17 March) and for the Town Clerk to receive any initial responses for inclusion in a corporate response to the consultation no later than Tuesday 10 March, for inclusion in the next agenda pack and discussion at said meeting

4. Conclusion

- 4.1. This report provides the necessary information to introduce discussions and provides members with time to consider the information before the next meeting on 17 March.